



# International Student Settlement Checklist

Global Engagement Office  
The University of British Columbia  
Okanagan campus  
3247 University Way  
Kelowna, BC Canada V1V 1V7

Phone 250 807 8585  
geo.ubco@ubc.ca  
students.ok.ubc.ca/international-  
students/contact-us

## Immediately After You Arrive (First three weeks)

- Confirm your registration, pay tuition fees
  - Refer to our [Academic Calendar](#) for a comprehensive list
- Apply for the [BC Medical Service Plan \(MSP\)](#) (mandatory)
  - Please also see our [Health Insurance for International Students Page](#)
- Complete BC's Vaccine Registration processes.
  - Please review our [FAQ response](#) for further instructions
- Apply for your [Social Insurance Number \(SIN\)](#). Please review our [SIN Application Guide](#)
- Fill in the [Third-Party Authorization Section in SSC](#) (if needed)
- Fill in the [Immigration Documents Reminder System](#) in SSC
- Open a bank account (Refer to pg. 2)
- Get a cell phone plan (Refer to pg. 2)
- Sign onto [UBC's wireless network](#) (UBC Secure)
- Get your [Student ID](#) (UNC 214)
- Get your U-PASS (bus pass): Bring your student ID card to the Student Union Office (UNC133) to get your U-PASS sticker
- Download the [Transit App](#) for live updates on bus scheduling, routes, and navigating around Kelowna
- Memorize the emergency number (911) for police, ambulance and fire
- Memorize the Campus Security number (250 807 8111), or program it into your cell phone
- Enroll your children in school (if applicable -- Refer to pg. 2)
- Photocopy all important documents with digital backups of all files and images

## First Two Months in Canada

- Get your Canadian driver's licence if you plan to drive in Canada or apply for a valid student exception to drive in Canada (Refer to pg. 2)
- Get a [BC ID card](#)
- Have your children immunized (Refer to pg. 2)
- Know [locations of walk-in clinics](#) and the Kelowna General Hospital
- Become familiar with the [Off-Campus Housing Guide](#)
- Review our [Student Settlement Guide](#) for helpful tips in navigating your new community.



- Banks in Kelowna: Scotiabank; RBC Royal Bank; HSBC; CIBC; TD; BMO, Valley First Credit Union; Etc. \*RBC has a branch on-campus
- Phone companies: Telus; Shaw; Fido; Bell; Koodo; Virgin; Rogers; Chatr
  - Compare plans with RateHub
- Internet companies: Telus; Shaw
  - Compare plans with RateHub
- Enroll Children in School: School District 23 website
- Child Tax Benefit Application
  - Eligibility: If you are not a Canadian citizen or permanent resident, you will only be able to apply after you have lived in Canada for **18 months** on a study or work permit (Government of Canada, Canada Child Benefit, Who can apply, retrieved on February 2<sup>nd</sup>, 2023).
- Canadian Driver's Licence or BC ID: review ICBC's website  
Address: 1720 Springfield Rd, Kelowna, BC V1Y 7W
- Children's Immunization: Interior Health – Review UBC's Community & Family Resources website

## Seasonal Guides

### Summer Guide

### Fall Guide



# GLOBAL ENGAGEMENT OFFICE

THE UNIVERSITY OF BRITISH COLUMBIA

## Winter Guide

Global Engagement Office  
The University of British Columbia  
Okanagan campus  
3247 University Way  
Kelowna, BC Canada V1V 1V7

Phone 250 807 8585  
[geo.ubco@ubc.ca](mailto:geo.ubco@ubc.ca)  
[students.ok.ubc.ca/international-students/contact-us](https://students.ok.ubc.ca/international-students/contact-us)