



## STEP 1 ACCEPT OFFER

Sign in to your [Student Service Centre \(SSC\)](#). Click on Admissions, then Accept My Offer and pay the acceptance fee.

## STEP 2 CHECK REGISTRATION DATE

Sign in to the [SSC](#) and click on Registration to find your registration date. Be sure to register as soon as your registration opens as courses fill up quickly. Registration is online only.

View [registration times](#), based on year level.

## STEP 3 CREATE A WORKLIST

In your [SSC](#), access the Worklist tool to draft your timetable and ensure there are no conflicts. Make sure to create at least one Worklist for Terms 1 and 2. **Need help?** A video tutorial is available on your SSC homepage.

## STEP 4 REGISTER

On your registration date, sign in to your [SSC](#) and register for the courses listed in your preferred Worklist(s) for both Term 1 and Term 2. Verify that you have registered in all required components of the course (lecture, lab, tutorial, and seminar) by clicking the Registered Courses button. When registering for courses, you may see a course listed as Full, Blocked, or Restricted. For more information on what to do if you see these class statuses, look for a Section Comment as these provide further registration instructions.

## RESOURCES

### Academic Calendar

Think of this as the official rulebook for the University. Learn about your important dates, degree requirements, UBC policies, deadlines and more: [Academic calendar](#).

### Degree Navigator

This tool can show you how your courses fit into the various degrees/majors offered at UBC Okanagan. You can access this program through your [SSC](#) under the Registration tab. Click on Degree Navigator, Okanagan. Video tutorials are available on your SSC Homepage.

### UBC 101

Our online orientation is designed to provide a general introduction for new students to all things UBCO. From textbooks to housing, medical insurance to degree planning, UBC 101 provides a critical foundation of university and campus knowledge to help you succeed once you arrive on campus. All new-to-UBC students are pre-enrolled in UBC 101, which can be accessed on your [canvas dashboard](#).

### Student Learning Hub

UBCO offers a variety of free learning support resources, including supplemental learning, learning coaches, French and English language tutoring, subject-specific tutoring in math and science, and support for course-related writing and research.

For a complete list of available learning supports, visit the [Student Learning Hub](#).



## FIRST-YEAR PLANNING GUIDE

Welcome to the Bachelor of Applied Science in the School of Engineering. This guide has been designed to simplify first-year course registration. First-year BAsC students register for the program's core required courses using a standard timetable (STT). STT is a pre-set timetable that includes all first year required courses. Simply register for Engineering YR 1 STT, and a full timetable will be generated (no individual course registration required).

To complete your degree in 4 years, this will be your STT Schedule:

Term 1 (Sept-Dec)	Term 2 (Jan-April)
APSC 171 Engineering Drawing and CAD/CAM	APSC 169 Fundamentals of Sustainable Engineering Design
APSC 172 Engineering Analysis I	APSC 173 Engineering Analysis II
APSC 176 Engineering Communication	APSC 177 Engineering Computation and Instrumentation
APSC 179 Linear Algebra for Engineers	APSC 178 Electricity, Magnetism, and Waves
APSC 180 Statics	APSC 181 Dynamics
APSC 182 Matter and Energy I	APSC 183 Matter and Energy II

The School of Engineering recommends students consider a reduced course load while transitioning to university course work. A five-year degree plan has been developed to reduce engineering students' course load to five courses per term. Students may enroll in summer courses after their first year to return to a four year degree plan if desired. Check out the student profile "[Why 5 years seems just right](#)" to learn more about the five-year degree plan from an engineering student perspective.

Students interested in the five-year degree plan should register in an Engineering YR 1 STT and then drop the following two courses: APSC 176 and APSC 177.

**Note:** It is recommended that students register for a four-year degree plan to be eligible to transfer into the BAsC program at the UBC Vancouver campus. Please refer to the [Year 2 placement](#) webpage for more details.

**Questions?** For more information, see the online versions of the [first-year planning guide](#), or contact the School of Engineering Academic Advisors: [soe.advising@ubc.ca](mailto:soe.advising@ubc.ca)