



## STEP 1 ACCEPT OFFER

Sign in to your Student Service Centre (SSC) at [students.ubc.ca/ssc](https://students.ubc.ca/ssc). Click on **Admissions**, then **Accept My Offer** and pay the acceptance fee.

## STEP 2 CHECK REGISTRATION DATE

Sign in to the SSC and click on **Registration** to find your registration date. Be sure to register as soon as your registration opens as courses fill up quickly. Registration is online only.

Registration times, based on year level, are available at [students.ok.ubc.ca/registration-dates](https://students.ok.ubc.ca/registration-dates)

## STEP 3 CREATE A WORKLIST

In your SSC, access the Worklist tool to draft your timetable and ensure there are no conflicts. Make sure to create at least one Worklist for Terms 1 and 2. Need help? A video tutorial is available on your SSC homepage.

## STEP 4 REGISTER

On your registration date, sign in to your SSC and register for the courses listed in your preferred Worklist(s) for both Term 1 and Term 2. Verify that you have registered in all required components of the course (lecture, lab, tutorial, and seminar) by clicking the **Registered Courses** button. When registering for courses, you may see a course listed as **Full**, **Blocked**, or **Restricted**. For more information on what to do if you see these class statuses, look for a **Section Comment** as these provide further registration instructions.

## RESOURCES

### Academic Calendar

Think of this as the official rulebook for the University. Learn about your important dates, degree requirements, UBC policies, deadlines and more: [calendar.ubc.ca/okanagan](https://calendar.ubc.ca/okanagan)

### Degree Navigator

This tool can show you how your courses fit into the various degrees/majors offered at UBC Okanagan. You can access this program through your SSC under the **Registration** tab. Click on **Degree Navigator, Okanagan**. Video tutorials are available on your SSC Homepage.

### UBC 101

Our online orientation is designed to provide a general introduction for new students to all things UBCO. From textbooks to housing, medical insurance to degree planning, UBC 101 provides a critical foundation of university and campus knowledge to help you succeed once you arrive on campus. All new-to-UBC students are pre-enrolled in UBC 101, which can be accessed on your canvas dashboard: [canvas.ubc.ca](https://canvas.ubc.ca)

### Student Learning Hub

UBCO offers a variety of free learning support resources, including supplemental learning, learning coaches, French and English language tutoring, subject-specific tutoring in math and science, and support for course-related writing and research.

For a complete list of available learning supports, please visit [students.ok.ubc.ca/learning-hub](https://students.ok.ubc.ca/learning-hub)



## FIRST-YEAR PLANNING GUIDE

Welcome to the Bachelor of Applied Science in the School of Engineering. This guide has been designed to help you register for your first-year courses. First-year BASc students register for the program's core required courses using a standard timetable (STT). A STT is a pre-set timetable that includes all of your first-year required courses. You do not have to register in each required course separately or create a worklist. You must register for Engineering YR 1 STT (two options: 4 or 5 year degree plan).

To complete your degree in 4 years this will be your STT Schedule:

Term 1 (Sept-Dec)	Term 2 (Jan-April)
APSC 171: Engineering Drawing and CAD/CAM	APSC 169: Fundamentals of Sustainable Engineering Design
APSC 172: Engineering Analysis I	APSC 173: Engineering Analysis II
APSC 176: Engineering Communication	APSC 177: Engineering Computation and Instrumentation
APSC 179: Linear Algebra for Engineers	APSC 178: Electricity, Magnetism, and Waves
APSC 180: Statics	APSC 181: Dynamics
APSC 182: Matter and Energy I	APSC 183: Matter and Energy II

OR

To complete your degree in 5 years this will be your STT schedule:

Term 1 (Sept-Dec)	Term 2 (Jan-April)
APSC 171: Engineering Drawing and CAD/CAM	APSC 169: Fundamentals of Sustainable Engineering Design
APSC 172: Engineering Analysis I	APSC 173: Engineering Analysis II
APSC 179: Linear Algebra for Engineers	APSC 178: Electricity, Magnetism, and Waves
APSC 180: Statics	APSC 181: Dynamics
APSC 182: Matter and Energy I	APSC 183: Matter and Energy II

The School of Engineering strongly recommends students consider a reduced course load while transitioning to university course work. Students may enroll in summer courses after their first year to return to a 4 year degree plan if desired.

Questions? See the online versions of the first-year planning guide for more information at [students.ok.ubc.ca/new-to-ubc/planning](https://students.ok.ubc.ca/new-to-ubc/planning), or contact the School of Engineering Academic Advisors: [soe.advising@ubc.ca](mailto:soe.advising@ubc.ca)